



GLOSS UP NAILS N SPA

MOBILE SPA EVENTS & GROUP SERVICES

COMPLETE EVENT PACKAGE

Private • Corporate • Community • Group Services

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Welcome to Gloss Up Nails N Spa Events

Gloss Up Nails N Spa provides mobile nail and spa event experiences for private clients, companies, organizations, community programs, and special celebrations. Each event is structured around the confirmed guest count, selected services, event location, scheduling needs, staffing requirements, and venue setup.

Our goal is to create an organized, polished, relaxing experience while maintaining professional sanitation practices, realistic service timing, clear booking requirements, and transparent pricing.



Events We Service

Private events may include birthday spa parties, girls' nights, bridal and wedding parties, bachelorette events, baby showers, graduation celebrations, mother-daughter spa days, family celebrations, self-care gatherings, teen/youth spa events with appropriate authorization, and other private occasions.

Company and organization events may include employee appreciation, workplace wellness, corporate retreats, staff recognition, client appreciation, hospitality and VIP events, community wellness programs, nonprofit events, conferences, networking events, vendor events, and brand activations.



Mobile Spa Service Menu

Basic No-Chip Manicure — \$30 per guest. Basic nail and cuticle grooming within the permitted cosmetic scope, followed by no-chip gel polish. Estimated service time: approximately 30–40 minutes per guest.

Basic No-Chip Pedicure — \$40 per guest. Cosmetic foot and nail care with a no-chip gel polish finish. Estimated service time: approximately 30–40 minutes per guest.

Deluxe Spa Pedicure — \$60 per guest. Includes an aromatherapy or lemon/citrus treatment intended to refresh and nourish the feet and skin, accompanied by a relaxing foot massage as an incidental part of the cosmetic service. Estimated service time: approximately 30–40 minutes per guest.



Private Event Packages

The Gloss Up Social — Starting at \$180 in services + travel. Designed around approximately six Basic No-Chip Manicures. Clients may upgrade or substitute services, which changes the final service total.

The Signature Spa Party — Custom Service Mix. Recommended for approximately 6–8 guests. Guests may select Basic No-Chip Manicure (\$30), Basic No-Chip Pedicure (\$40), or Deluxe Spa Pedicure (\$60). Final pricing is calculated from confirmed selections.

The Deluxe Gloss Experience — Starting at \$360 in services + travel. Designed around approximately six Deluxe Spa Pedicures, with optional manicure or service upgrades.



Corporate, Organization & Community Events

Corporate and organizational events receive customized proposals because staffing, headcount, scheduling, venue requirements, and service rotations can differ significantly from private parties.

Events exceeding eight guests require an individualized consultation and written quote. Gloss Up Nails N Spa may recommend timed appointments, service rotations, multiple stations, additional qualified service professionals, assistants, or extended event hours.



Mobile Event Travel Fee Policy

Local Event Travel Fee — \$100 Nonrefundable. Applies to qualifying events within Gloss Up Nails N Spa's designated local service area.

Non-Local / Regional Event Travel Fee — Starting at \$300 Nonrefundable. Final pricing is based on distance, estimated round-trip mileage, travel time, equipment transportation, staffing travel requirements, parking/accessibility, and other reasonable travel considerations.

Extended-Distance Events — Starting at \$400–\$500+ Nonrefundable. Substantial-distance events may exceed this range depending on the event.

Overnight & Out-of-State Events — Custom Quote. Hotel accommodations, airfare, rental transportation, baggage/equipment fees, parking, tolls, and other pre-approved necessary travel expenses may be quoted separately.



Deposit, Payment & Reservation Policy

A 50% nonrefundable booking deposit based on the confirmed spa service total is required to reserve the event date. The applicable travel fee is separate and is also nonrefundable.

An inquiry, consultation, requested date, or preliminary quote does not by itself reserve an event. Booking is confirmed only after the required payment and booking documents are received according to the written quote or agreement.

Changes to guest count, service selections, location, duration, staffing, or venue requirements may require a revised quote.



Final Guest Count & Event Scheduling

A final guest count and final service selections are required by the deadline stated in the event agreement. This allows preparation of products, sanitation supplies, equipment, polish selections, staffing, and guest rotations.

Individual services generally require approximately 30–40 minutes per attendee per selected service. Total event duration depends on the service mix, number of guests, available stations, staffing, guest readiness, and event flow.



Venue & Setup Requirements

The host should provide working and accessible electrical outlets, stable tables or fold-down tables, stable chairs or fold-down chairs, adequate lighting, and a reasonably clean and uncluttered service area.

A separate waiting/seating area is strongly recommended. Decorations should be stable and positioned so they do not interfere with equipment, electrical cords, walkways, or service stations.

Parking limitations, stairs, loading restrictions, security procedures, venue rules, and other access issues should be disclosed before the event.



Polish, Theme & Event Coordination

Gloss Up Nails N Spa can coordinate available no-chip gel polish selections with the event theme or preferred color palette. Requested colors should be submitted before the event.

Specific brands, exact shades, specialty nail art, or specialty products are not guaranteed unless confirmed in writing before the event.



On-Site Assistant & Sanitation

Gloss Up Nails N Spa may assign an assistant to qualifying events to support equipment setup, supply organization, guest flow, service-station organization, cleanup, and breakdown. An assistant does not independently perform regulated nail services unless appropriately qualified and legally authorized.

Gloss Up Nails N Spa prioritizes sanitation and professional service practices and reserves the right to decline, modify, postpone, or discontinue a service when there is a reasonable sanitation, safety, professional-scope, or health concern.



Minors, Photography & Content Creation

The event organizer must disclose before booking when minors will receive services. Parent or legal guardian authorization may be required, and a responsible adult must remain available during the event.

Gloss Up Nails N Spa may request permission to photograph or record portions of an event for social media, website content, portfolio use, advertising, or other promotional purposes. Participation is voluntary unless otherwise agreed in writing. Separate parent/legal guardian authorization should be obtained before identifiable promotional content involving a minor is used.



Cancellation, Rescheduling & Host Responsibilities

Booking deposits and applicable travel fees are nonrefundable as stated in the event agreement. Rescheduling is subject to availability and the written terms applicable to the booking.

The host is responsible for accurate guest counts and service selections, timely payments, appropriate venue access and furniture, working electrical outlets, a reasonably safe service area, timely guest participation, appropriate supervision of minors, and disclosure of venue restrictions or special requirements.



Credentials & Professional Services Disclaimer

Jeanette Coleman is identified by Gloss Up Nails N Spa as Founder | Certified Tech. Jeanette completed her Nail Technology education and received a Certificate of Completion from Trenz Beauty Academy in Calumet City, Illinois, dated September 24, 2020. The term "Certified Tech" reflects this nail-technology education, training, and certification.

This Trenz Beauty Academy Certificate of Completion documents educational training and is not presented as an Illinois professional license, governmental credential, medical credential, or other state-issued authorization.

Professional certification and state occupational licensure are separate concepts. A certificate may document education, training, coursework, or completion of an educational program. A state professional license is issued by the applicable governmental licensing authority after an individual satisfies the legal requirements for that profession.

Where a particular service requires a professional license or other governmental authorization, Gloss Up Nails N Spa will provide that service only to the extent legally permitted based on the credentials and authorization applicable to the individual performing the service.



Scope of Services & Health Disclaimer

Services offered through Gloss Up Nails N Spa are intended to be cosmetic, beauty, grooming, relaxation, and personal-care services within the lawful scope applicable to the individual providing the service.

Gloss Up Nails N Spa does not use nail or spa services to diagnose medical conditions, prescribe medication, provide podiatric care, treat infection or disease, or replace care from a physician, podiatrist, dermatologist, or other licensed healthcare professional.

Any massage or relaxation component included with a nail service is intended as an incidental component of the cosmetic service and is not represented as medical treatment or licensed massage therapy.

Clients and guests are responsible for disclosing conditions that may make a requested cosmetic service inappropriate or unsafe. Declining a service for safety or scope-of-practice reasons does not constitute a medical diagnosis.



Spa Event Inquiry Form

Client / Company / Organization Name: _____

Primary Contact Name: _____

Phone: _____

Email: _____

Event Type: _____

Requested Event Date: _____

Requested Start Time: _____

Anticipated End Time: _____

Complete Event Address: _____

Estimated Guest Count: _____

Will minors participate?: _____

Requested Services: _____

Event theme / preferred colors: _____

Venue parking / access information: _____

Available tables and chairs: _____

Working electrical outlets: _____

Special accommodations or considerations: _____



Event Quote Worksheet

Service / Fee	Qty.	Rate	Subtotal
Basic No-Chip Manicure		\$30	
Basic No-Chip Pedicure		\$40	
Deluxe Spa Pedicure		\$60	
Local Travel Fee	1	\$100	
Non-Local / Regional Travel	1	Starting at \$300	
Extended / Overnight Travel	1	Custom	
Additional Staffing / Costs		Custom	

Service Total: _____

50% Nonrefundable Booking Deposit: _____

Applicable Nonrefundable Travel Fee: _____

Other Approved Charges: _____

Remaining Balance: _____

Payment Deadline: _____



Client Acknowledgment & Event Acceptance

- I understand the applicable travel fee is nonrefundable.
- I understand a 50% nonrefundable booking deposit is required based on the confirmed service total.
- I understand service times are estimated at approximately 30–40 minutes per attendee per selected service.
- I agree to provide the final guest count and service selections by the stated deadline.
- I understand changes may require a revised quote.
- I understand the credentials and scope-of-services disclosures.
- I understand promotional photography/video participation is voluntary unless separately authorized in writing.

Client / Authorized Representative Name: _____

Signature / Date: _____

Company / Organization (if applicable): _____

Gloss Up Nails N Spa Representative: _____

Signature / Date: _____



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